

# Riverside Township School District

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Michael W. Adams  
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Business Administrator/Board Secretary  
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## **REGULAR BOARD OF EDUCATION MEETING AGENDA**

**November 16, 2023**

### **A. Opening of Meeting**

1. Call to Order – 7:00 p.m.
1. Roll Call
  - Mrs. Deborah Graf
  - Mr. Timothy McElroy
  - Mr. Eric Mossop
  - Dr. Scott Parker
  - Mrs. Maria Pinho
  - Mrs. Savithri Pinho
  - Mrs. Julie Sierra
  - Mrs. Bridget Winering
  - Mrs. Rachael Wrice
  - Mrs. Sabra Wrice
2. Flag Salute
3. Announcement by the Board Secretary stating that adequate notice of the meeting has been given specifying the time, place, and manner in which notice was published.
4. Student Government Representative – Emily Valverde
5. Good News – Barbara Milch
6. Students of the Month-Mr. Shumway/Ms. Follis/Mr. Micucci
7. Visual & Performing Arts Students of the Month – Mr. Huber/Mr. Jackamonis/Mr. Bekarciak
8. Athlete Students of the Month – Ms. O'Halloran
9. Presentations-Mr. Adams
  - Student Safety Data Systems (SSDS) and HIB Bi-Annual Report
  - Blue Ribbon update

## Opening of Meeting (continued)

### 10. Correspondence

### 11. From the Audience – Agenda Items Only

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: individual personnel issues, anticipated and pending litigation, negotiations, attorney-client privilege, matters of individual privacy, tactics and techniques in protecting safety and property of the public, or individual student issues. While the First Amendment allows for the free exchange of ideas and opinions, the Board will not permit profanity, threatening remarks or other disruptive behavior during public session. Per Board Policy (#0167), the presiding officer may limit each statement to three minutes' duration. All remarks should be addressed to the presiding officer.

## B. Recommended Actions

### 1. Routine Matters

#### a. Approval of Minutes

Regular Meeting	10-12-23
Full Board Workshop	10-12-23

#### b. Approval of Financial Reports

Treasurer's Report	09-30-23
Board Secretary's Report	09-30-23
Cafeteria Financial Report	09-30-23
Student Activities Report	09-30-23
Athletic Council	09-30-23
Budget Status Report	09-30-23
Board Secretaries Certification Budgetary Line Status Item	09-30-23

#### c. Bills - Regular & Cafeteria

### 2. New Business

## **BUSINESS & FINANCIAL**

### a. **Transfers**

**Whereas**, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make budgetary account line item transfers, as attached.

**BUSINESS & FINANCIAL (continued)**

**b. Fire Drill and Security Report**

Resolved that the Riverside Township Board of Education hereby approves the October Fire Drill Report, submitted by Marc Ballantyne, Fire Marshal and the Security Drill Report, submitted by Robert O'Brien, School Safety Specialist, as attached.

**c. Mount Holly School District Tuition**

Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Mount Holly School District for the 2023-2024 academic year, at a per pupil cost of \$15,121 for three (3) Elementary School homeless students and a per pupil rate cost of \$14,889 for two (2) Middle School homeless students.

**d. COVID-19 Safety Coordinator**

Resolved that the Riverside Township Board of Education hereby appoints Robert O'Brien as COVID-19 Safety Coordinator for the 2023-2024 school year.

**e. Resources for Independent Living**

Resolved that the Riverside Township Board of Education hereby approves Resources for Independent Living to provide job training in Personal Finance Classes for the 2023-2024 school year.

**f. NJ Commission For The Blind and Visually Impaired Educational Services Contract**

Resolved that the Riverside Township Board of Education hereby approves the educational services contract with the NJ Commission For The Blind and Visually Impaired for the 2023-2024 school year, per attached contract.

**PERSONNEL**

**a. Substitutes**

Resolved that the Riverside Township Board of Education hereby approves the below substitutes for 2023-2024 school year, pending criminal history review.

<b><u>Name</u></b>	<b><u>Position</u></b>
Mary Thurman	Café/Playground Aide
Carlos Villa	Custodian

**b. New Employees**

Resolved that the Riverside Township Board of Education hereby approves the following staff members, for the 2023-2024 school year, as recommended by the Superintendent:

1. Izabela Adams, Elementary School Ambulatory Aide at the hourly rate of \$20.96, start date to be determined pending criminal history review.
2. Brenna Holler, Elementary School Ambulatory Aide at the hourly rate of \$20.96, start date to be determined pending criminal history review.

**PERSONNEL (continued)**

**c. Resignation**

Resolved that the Riverside Township Board of Education hereby accepts, with regrets, for the purposes of retirement, the resignation of Kathleen Karn, Middle School Clerk, effective December 31, 2023.

**d. Co-Curricular Position**

Resolved that the Riverside Township Board of Education hereby retroactively approves Angelique Dawson as a co-collaborator with Dr. Nicholas Zoll for the Chess/Board Game Club for the 2023-2024 school year. The original stipend of \$1,034 will be split equally at \$517.00 each.

**e. Winter Coaches**

Resolved that the Riverside Township Board of Education hereby approves the following winter coaches for the 2023-2024 school year, at the contract salary listed.

<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Salary</u></b>
Unified Bowling Coach	Kim Kirkpatrick	\$1,838
Boy's RMS Basketball B Team Coach	Richard Gilmore	\$4,892
Girl's RMS Basketball B Team Coach	Kelly Starke	\$4,892

**f. Spring Coaches**

Resolved that the Riverside Township Board of Education hereby approves the following spring coaches for the 2023-2024 school year, at the contract salary listed.

<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Salary</u></b>
Baseball Head Coach	Gary Herron	\$8,806
Baseball Assistant Coach	Chris McManus	\$6,388
Baseball RMS Coach	Chuck Kasowski	\$4,830
Softball Head Coach	Crystal Wasco	\$8,806
Softball Assistant Coach	Greg Ogden	\$6,388
Softball RMS Coach	Kim Kirkpatrick	\$4,830
Boys Track & Field Head Coach	Matt Postell	\$8,806
Girls Track & Field Head Coach	Marc Ballantyne	\$8,806
Track & Field Assistant Coach (Girls)	Allison Varga	\$6,388
Track & Field Assistant Coach (Boys)	Robert Van Sciver	\$6,388
Middle School Track & Field Coach	Jake Barnes	\$4,830
Middle School Track & Field Coach	Kelly Starke	\$4,830
Spring Weightlifting Coach	Carmine Cesare	\$1,499
Varsity Volleyball Coach (Boys)	Scott Atkinson	\$8,806
Volleyball JV Coach (Boys)	Nick Zoll	\$4,830

**g. Summer Coach**

Resolved that the Riverside Township Board of Education hereby approves the following summer coach for the 2023-2024 school year, at the contract salary listed.

<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Salary</u></b>
Summer Weightlifting Coach	Robert Van Sciver	\$1,499

**PERSONNEL (continued)**

**h. Volunteers**

Resolved that the Riverside Township Board of Education hereby approves the following volunteers for the 2023-2024 school year.

**Name**

Amanda Jackamonis  
Lisa Farrell  
Brendon Griffin

**Position**

Unified Bowling Team Assistant Coach  
Unified Bowling Team Assistant Coach  
HS Wrestling Assistant Coach

**i. High-Impact Tutors**

Resolved that the Riverside Township Board of Education hereby approves the following list of potential High-Impact Tutors, at a contracted rate off \$51.70 per hour for certified staff and \$27.09 for non-certified staff, using High-Impact Grant Funds for the 2023-2024 school year. Each hired tutor will not exceed 60 hours over the course of the project period.

**Certified Staff**

Christine Bilo  
Elsa Svekla  
Brittany Quiring  
Laura Sadowski  
Donna Healy  
Tiffany Ross  
Kathleen Notos  
Cherin Galdi  
Daniel Betekhtin  
Anthony Rewinski  
Stephanie Kirschbaum  
Jill Murray  
Laura Bruzek  
Jillian Hough  
Stephanie Aubrey  
Catherine Burry  
Christine Charley  
Amanda Smith  
Cassidy Updike  
Heather Sommers

**Non-Certified**

Tara McElroy  
Joanne Devenny  
Jessica Letton  
Angelique Dawson  
June Sorrentino

**PERSONNEL (continued)**

**j. Job Description**

Resolved that the Riverside Township Board of Education hereby approves the High-Impact Tutoring job description, as attached.

**k. Leave Requests**

Resolved that the Riverside Township Board of Education hereby approves the leave of absence request from the employee listed below, for the period indicated:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Dates</u></b>
Melissa Aviles	ES Art Teacher	11/16/2023-12/13/2023

**l. New Jersey Family Leave**

Resolved that the Riverside Township Board of Education hereby approves the unpaid New Jersey Family Leave request from the employee listed below, for the period indicated in the 2023-2024 School Year:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Dates</u></b>
Kurt Andress	HS Science Teacher	10/31/2023-11/29/2023

**m. Staff Development**

Resolved that the Riverside Township Board of Education hereby approves the staff development activities for the 2023-2024 school year, as attached.

**n. Resignation**

Resolved that the Riverside Township Board of Education hereby accepts the resignation from Joseph Colby, Maintenance, effective November 16, 2023.

**STUDENTS**

**a. Field Trips**

Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2023-2024 school year, as attached.

**b. Fundraisers**

Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2023-2024 school year, as attached.

**c. Home/Bedside Instruction**

Resolved that the Riverside Township Board of Education hereby approves the following home/bedside instruction, for the 2023-2024 school year:

<b><u>ID#</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
290194	10/16/2023	TBD

**d. HIB**

Resolved that the Riverside Township Board of Education hereby approves the Harassment, Intimidation and Bullying Report for October 2023, as attached.

### **STUDENTS (continued)**

**e. HIB – Training and Programs**

Resolved that Riverside Township Board of Education hereby approves the reporting on HIB incidents, affirmed incidents of HIB, and trainings and programs for the time period of January 1, 2023–June 30, 2023, period #2.

**f. Winter Sports Schedules**

Resolved that the Riverside Township Board of Education hereby approves the Winter Sports schedules, as presented.

**g. Health Office Reports**

Resolved that the Riverside Township Board of Education hereby approves the September and October Health Office Reports for Riverside Middle/High School and for Riverside Elementary School, as attached.

### **PROGRAM**

None at this time.

### **POLICY**

**a. Second Reading**

Resolved that the Riverside Township Board of Education hereby approved the second reading of all existing policies and regulations.

### **FACILITIES**

**a. Facility Use**

Resolved that the Riverside Township Board of Education hereby approves the facility/building use request for the 2023-2024 school year, as attached.

**C. Committee Reports**

Personnel & Employee Relations  
Finance & Insurance  
Buildings & Grounds  
Athletics  
Curriculum  
Safety & Security  
Delegate to BCSBA  
Delegate to NJSBA  
Delanco Representative

Deborah Graf  
Timothy McElroy  
Rachael Wrice  
Sabra Wrice  
Savithri Pinho  
Bridget Winerling  
Maria Pinho  
Savithri Pinho  
Eric Mossop

**D. Acknowledgment of Visitors**

**E. Adjournment**

**Attachments available in the board office upon request.**